

If you are interested in applying for the next certificate program, please fill out the form below. Be sure to include the attachments described in the last box and send to: The Foraker Group, 161 Klevin Street, Suite 101, Anchorage, AK 99508 – Attn: Kate O’Brien or email to kobrien@forakergroup.org. **The deadline for application is 5 pm, June 2, 2017.** We will let you know by June 15, 2017 if you are accepted as part of the statewide cohort. Space is limited, so unfortunately we won’t be able to accommodate all applicants. Emphasis will be placed on those who are in leadership positions in their organizations. Every attempt is made to select a cohort that represents the diversity of the state. There are no distance delivery options for this cohort—your presence at every class is required in order to graduate from the program.

All fields are required (only work information will be given to the cohort).

NAME:

WORK ADDRESS:

WORK PHONE: HOME/CELL:

E-MAIL: PERSONAL E-MAIL

CURRENT EMPLOYER: POSITION:

How many years have you worked in the nonprofit sector?

How many years have you worked in your current position?

Where are you in your leadership career development?

- Beginning**, e.g. in first supervisory position or leadership role
- Transitioning**, e.g. moving into a different leadership role, moving from for-profit to nonprofit sector, recently promoted to higher leadership role
- Nearing Retirement**, e.g. have a retirement date, ready to transition to retirement
- Retirement Career**, e.g. retired from a different career track and now pursuing leadership in the nonprofit sector

Where is your organization in the following developmental phases?

- Start-up**, e.g. newly formed, establishing programs
- Stable**, e.g. maintaining programs, operations, financially solvent
- Transitioning**, e.g. re-organizing, merging, expanding
- Ending**, e.g. struggling to survive or mission accomplished

In what management skills do you feel most confident?

- | | |
|--|---|
| <input type="radio"/> Budget and finance | <input type="radio"/> Planning and evaluation |
| <input type="radio"/> Board development | <input type="radio"/> Marketing/Communication |
| <input type="radio"/> Resource development | <input type="radio"/> Human resources |
| <input type="radio"/> Organizational development | <input type="radio"/> Volunteer management |

In which skills would you like to improve?

- | | |
|--|---|
| <input type="radio"/> Budget and finance | <input type="radio"/> Planning and evaluation |
| <input type="radio"/> Board development | <input type="radio"/> Marketing/Communication |
| <input type="radio"/> Resource development | <input type="radio"/> Human resources |
| <input type="radio"/> Organizational development | <input type="radio"/> Volunteer management |

How will you finance your studies?*

- Myself.
- My employer will pay.
- I will split the cost with my employer.
- I am interested in applying for limited travel assistance.
- I am interested in applying for limited accommodation assistance.
- Other.....

On a separate sheet of paper, please answer each of the following questions:

1. What personal objectives do you hope to achieve by getting this certificate?
2. What professional objectives do you hope to achieve by getting this certificate?
3. How do you believe this certificate will benefit your employer?

Please attach a current resume to this application. Include your academic background, degrees held, volunteer experience in the nonprofit sector and any board positions you hold or have held.

*Tuition for the certificate program is \$2300 for Foraker Partners and \$2800 for all other students. Please do not send your payment until you have been accepted into the cohort.

If you have any questions, please call Kate O'Brien at 743-1201 or email kobrien@forakergroup.org.

Schedule for Fall, 2017 – Statewide Program

All classes start at 8:30 a.m. and end at 5:00 p.m., with a 45-minute lunch break. Lunch is not provided for students; however students are strongly encouraged to use the lunch break to network with the Cohort. Additionally, from time to time, faculty will have course work to be completed during the lunch break. All classes are held at The Foraker Group office (161 Klevin Street Suite 101)

Day	Date	Course	Faculty
1	Sept 18	Fundamentals of the Nonprofit Sector	Laurie Wolf
2	Sept 19	Professional/Personal Development Seminar	Laurie Wolf
morning	Sept 19	Strategic Planning	Dennis McMillian
afternoon			
3	Sept 20	Strategic Planning	Dennis McMillian
morning	Sept 20	Business Planning	Mike Walsh
afternoon			
4	Sept 21	Organizational Development	Gwen Kennedy
5	Oct 9	Board Development	Laurie Wolf
6	Oct 10	Board Development	Laurie Wolf
7	Oct 11	Human Resources	Rebecca Savidis
8	Nov 14	Marketing and Communication	Suzanne Lagoni
9	Nov 15	Marketing and Communication	Suzanne Lagoni
morning	Nov 15	Fundraising	Laurie Wolf
afternoon			
10	Nov 16	Fundraising	Laurie Wolf
15	Nov 17	Fundraising	Laurie Wolf
9	Dec 5	Budget and Finance	Steve Mahoney / Chellie Skoog
10	Dec 6	Budget and Finance	Steve Mahoney / Chellie Skoog
11	Dec 7	Volunteer Engagement	Sue Brogan
10	Dec 8	Evaluation	Mike Walsh
morning	Dec 8	Public Policy	Mike Walsh
afternoon			

A short graduation ceremony will be held in the evening on December 7.